

## **EBMG Chairman's meeting 22.8.2012**

Attendees: Heather Skirton, Milena Paneque, Ulf Kristoffersson, Helena Kaariaianen.

Apologies: Jerome del Picchia, Thomas Liehr, Joerg Schmidtke

### **Agenda**

1. To accept Terms of Reference and confirm composition of Divisional groups. Identify liaison member of each group.
2. Reports from each of the three Divisions – progress since June.
3. Report from the ESHG EO on website and any other matters affecting the EBMG
4. Plans for the next month(s)
5. Any potential barriers to achieving the planned work in the timescale
6. AOB
7. Next meeting.

### **Notes on the meeting**

1. The draft Terms of Reference and proposed workplan have been sent to the ESHG and accepted. These now form the core of the Terms and Reference Workplan (circulated prior to the meeting).
2. Three Divisions are now set up and operating. Members of the Scientist and Counsellor Divisions have been confirmed. The Divisions Chairs have submitted workplans and are progressing in line with the projected timescale.
3. A request has been made to ESHG and a dedicated webpage has been set up (not yet available to the public). This was approved by the Core Group.
4. Plans for the next month to progress in accordance with the workplan.
5. There were no barriers identified.
6. No AOB.
7. Monthly meetings will be planned at a set time, to be confirmed after discussion with absent members.